

CENTRAL QUEENSLAND HOSPITAL FOUNDATION

Annual Report
2022-2023

Accessibility

Open data

Information about consultancies, overseas travel, and the Queensland language services policy is available at the Queensland Government Open Data website (<https://data.qld.gov.au>). The Central Queensland Hospital Foundation has no Open Data to report on Consultancies, Overseas Travel or Queensland Language Services Policy.

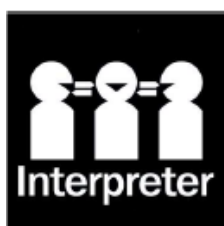
Public availability statement

An electronic copy of this report is available at:
www.cqshines.org.au

Hard copies of the annual report are available by emailing info@cqshines.org.au

Interpreter Service statement

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Aboriginal and Torres Strait Islander people are advised that this publication may contain words, names, images and descriptions of people who have passed away.

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Acknowledgement

Acknowledgement to Traditional Owners

The Central Queensland Hospital Foundation (CQHF) respectfully acknowledges the Traditional Owners of the lands on which we operate across Central Queensland. We recognise their contribution to the health of this region, their custodianship of the lands, waterways, skies and all that live in it. We recognise their footprints and how their journey has provided a path for our future.

We recognise all nations - those with historical connections to this region and those who find themselves here now and off country. We walk proudly in this place together with all cultures endeavouring to facilitate better health and brighter futures for Central Queenslanders.

The CQHF respectfully acknowledges Elders, past, present and emerging.

Recognition of Australian South Sea Islanders

The CQHF formally recognises the Australian South Sea Islanders as a distinct cultural group within our geographical boundaries. The CQHF is committed to fulfilling the Queensland Government Recognition Statement for Australian South Sea Islander Community to ensure that present and future generations of Australian South Sea Islanders have equality of opportunity to participate in and contribute to the economic, social, political and cultural life of the State.

Letter of Compliance

12 September 2023

The Honourable Shannon Fentiman MP
Minister for Health, Mental Health and Ambulance Services and Minister for Women
GPO Box 48
Brisbane QLD 4001

Dear Minister

I am pleased to submit for presentation to the Parliament the Annual Report 2022–2023 and financial statements for the Central Queensland Hospital Foundation.

I certify that this Annual Report complies with:

- the prescribed requirements of the *Financial Accountability Act 2009* and the *Financial and Performance Management Standard 2019*; and
- the detailed requirements set out in the *Annual Report Requirements for Queensland Government agencies*.

A checklist outlining the annual reporting requirements is provided at page 23 of this Annual Report.

Yours sincerely



Dan Smith
Chair
Central Queensland Hospital Foundation

From the Chair

Our registered Health Promotion Charity has been formed to promote better health and brighter futures for Central Queenslanders. Establishing a strong brand identity like “CQShines” and “CQShines Foundation”, certainly helps in creating recognition and credibility for our efforts to be a shining beacon for health and wellness in Central Queensland.

Strong conviction and commitment to our “Why” and “How” led to the development of a meaningful brand that we believe represents and celebrates the diversity of Central Queensland. A poetic and inspiring brand description that acknowledges wherever your location in our sun-kissed region – we all live in unity under the same sky and vibrant sun. By collaborating with professionals like Matt Studdert from TXTR Creative, we have taken a strategic step toward ensuring our brand aligns with our mission and values.

Since establishment, CQShines has received considerable support from the Central Queensland Hospital and Health Service (CQHHS), The Hospital Research Foundation (THRF), and the Gladstone, Central Highlands, Rockhampton and Banana Shire/Regional Councils.

Demonstrating passion for the community beyond numbers, UHY Haines Norton - Chartered Accountants in Gladstone, have supported the financial and auditing requirements of our organisation since the establishment of the foundation. This has been invaluable as the complexity of reporting our accounts increases with our growth in transactional activity.

I would like to express my gratitude to individuals and businesses that have supported our charity in our fundraising endeavours this year. It is essential for us to foster positive relationships and long-lasting partnerships for the ongoing support of our charity’s mission.

Further collaboration will be necessary to facilitate, support or fund the coordination and delivery of place-based health services and infrastructure across Central Queensland. My confidence is high that seeds planted since the establishment of the Central Queensland Hospital Foundation will grow into very fruitful outcomes providing better health and brighter futures for our community.

In this reporting period a collaborative relationship has blossomed with The Hospital Research Foundation (THRF). THRF continue their mission to find effective and efficient methods of supporting medical research and patient care for all Australians. THRF opened lines of dialogue and communication with an emerging organisation like ours due the shared aims of our organisations. Agreements have been developed including a Heads of Agreement, Memorandum of Understanding and Service Level Agreement culminating in an arrangement whereby THRF will provide strategic and operational support and guidance to Central Queensland Hospital Foundation (CQHF) for a two-year period from 8 August 2022 to 12 September 2024.

In essence, support to be provided by THRF over the next two years will include:

- provision of staffing solution to CQShines (as a seconded resource);
- support and guidance on governance, risk, and cyber security;

- operational support, activity and guidance with income generation, financial accounting, marketing, event planning, strategic communications, information communications technology (ICT) and company secretariat support;
- ICT hardware and software support, Customer Relationship Management database use and access (with appropriate data isolation and privacy controls for CQShines); and
- a motor vehicle for use by CQShines.

An exciting part of this collaboration is access to their existing translational research products – an example of many other research programs now potentially available to leverage in our community includes a Paediatric Telehealth program in South Australia they funded, trialled, implemented and evaluated.

This partnering and support network are enabling CQShines to accelerate its initiatives. While this presents a great opportunity for our organisation, our board are also prudently considering the strategic risks to facilitate sustainable financial independence beyond September 2024.

December 2022 also saw the culmination of a long process for board renewal. This process officially started in March 2022, but in truth started with pipeline identification of potential members much closer to December 2020. Our exiting members are thanked, and incoming members are welcomed.

The Board renewal process is ongoing and continued up to the last Board meeting of this reporting period where planned succession in the Deputy Chair role occurred. Kalair McArthur is welcomed as incoming Deputy Chair. Dr Lisa Caffery is fondly acknowledged for her significant contribution to the formative years of our Central Queensland Hospital Foundation.

With limited financial and human resources, it continues to be a challenge to find the right combination of efficient and effective strategies to align with our needs and wants. There are many things our Board and community desire that we do not yet have the capacity to embrace, undertake or facilitate. While noting the challenges, it is heartening to pause and reflect on the accomplishments of the past year noted in our social media posts that otherwise could easily be forgotten and blurred into business-as-usual activities.

We can be proud of all that we have accomplished together. We can be equally energised about the buzz that resonates in the community about CQShines Foundation and collective efforts to facilitate better health and brighter futures for Central Queenslanders.



Dan Smith
Chair
Central Queensland Hospital Foundation

About us

Foundation Name:

Central Queensland Hospital Foundation (ABN 93 632 646 590).

Establishment Date:

2 October 2020

Our Values:

The registered objects of the Foundation are to:

1. support, improve and promote the services provided by the Central Queensland Hospital and Health Service;
2. give financial support for the education, training and development of employees and volunteers of the Central Queensland Hospital and Health Service;
3. give financial support for persons studying or teaching medical or health science, allied health or health administration;
4. give financial support for persons in medical or health science or to promote the results of that research;
5. do anything else that is likely to support, improve or promote public health.

Name of Associated Health Service:

Central Queensland Hospital and Health Service

The Central Queensland Hospital Foundation (ABN 93 632 646 590) is a statutory body incorporated under the *Hospital Foundations Act 2018* and is a registered Health Promotion Charity (HPC) with the Australian Charities and Not-for-profits Commission (ACNC).

CQShines was the registered business trading name adopted by the CQHF during the 2021-2022 reporting period. Early in the 2022-2023 reporting period, to aid in positioning our name alongside our purpose during our early years, an additional name was registered – CQShines Foundation.

We are overseen by a passionate board volunteering their time.

CQShines works alongside our associated Hospital Health Service (HHS) and other stakeholders, to support the coordination and delivery of place-based health services and infrastructure across Central Queensland (CQ). In embracing the challenge of this work, we seek to build capacity to:

- help patients and families with accommodation and support while treatment is being provided, if they are away from home
- assist with the funding of research into health-related areas by students and clinicians
- help attract and provide support and professional development to clinical students and clinicians who are being trained in CQ or are looking to pursue careers in CQ
- work with supporters and CQ communities to identify where donations, bequests, grants and CQShines' support activities can be directed to achieve the best impacts
- collaborate with the Central Queensland HHS and its partners to promote healthy lifestyle choices and co-invest in both mental and physical prevention strategies.

Vision, purpose, values

Our Vision:

Better health, brighter futures for Central Queenslanders.

Our Purpose:

Advance, support and promote the health of Central Queenslanders through life-changing medical research and improved healthcare.

Our Values:

- Connect
- Honour
- Innovate
- Collaborate

Strategic direction

During the 2022-2023 period, the Central Queensland Hospital Foundation continued progressing the evolution of its strategic ambitions:

Strategic Goals	<ol style="list-style-type: none"> 1. Be the charity of choice in Central Queensland. 2. Deliver a research and grants program that is sustainable, promotes collaboration and delivers impact for our community. 3. Address the health needs of the Central Queensland Community. 			
Key Themes	Our Charity	Our Cause	Our Partnerships	Our People
Business Objectives	<p>Engaging positively with the community to keep Central Queenslanders healthy and safe by enhancing health care.</p> <p>Contribute funds raised through our charity with transparency by regular reporting to the Board.</p> <p>Engage with donors to direct</p>	<p>To enhance healthy lifestyles and wellbeing of our Central Queensland community.</p> <p>Actively engage with the community in healthy lifestyle choices and invest in both mental and physical prevention strategies.</p> <p>Address the health needs of our community.</p>	<p>Deliver a regional research and grants program that is sustainable, promotes collaboration and delivers impact for our community.</p> <p>Increase our impact across our diverse communities by engaging with external stakeholders to ensure maximum benefit from our endeavours.</p>	<p>Develop a positive workplace culture and identify opportunities for growth and development.</p> <p>Support and actively engage with and promote the good work of volunteers through the appropriate communication channels.</p> <p>Attract a voluntary Board to bring a</p>

	their donations to their chosen cause.		Strengthen current relationships, explore and build new relationships and revenue streams.	diverse skills base in order to expand through a conscious selection of successors.
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Statement on Queensland Government objectives for the community

Embedded in our mission, (better health, brighter futures for Central Queenslanders) and business objectives in the strategic direction above, alignment can be seen with the Queensland Government objectives for the community. Linkages are noted to:

- **Good jobs:** Good, secure jobs in our traditional and emerging industries.
 - **Supporting Jobs:** Good, secure jobs in more industries to diversify the Queensland economy and build on existing strengths in agriculture, resources and tourism.
 - **Investing in skills:** Ensure Queenslanders have the skills they need to find meaningful jobs and set up pathways for the future.
- **Better services:** Deliver even better services right across Queensland.
 - **Backing our frontline services:** Deliver world-class services in key areas such as health, education, transport and community safety.
 - **Keeping Queenslanders safe:** Continue to keep Queenslanders safe as we learn to live with COVID-19 and ensure all Queenslanders can access world-class healthcare no matter where they live.
- **Great Lifestyle:** Protect and enhance our Queensland lifestyle as we grow.
 - **Growing our regions:** Help Queensland's regions grow by attracting people, talent and investment, and driving sustainable economic prosperity.
 - **Honouring and embracing our rich and ancient cultural history:** Create opportunities for First Nations Queenslanders to thrive in a modern Queensland.

Alignment with the Government's objectives for the community becomes increasingly apparent as the Central Queensland Hospital Foundation matures as an organisation, moving from aspirational aims to actual work achieved.

Governance

Our Board

During 2022-2023 new Board appointments were made which provided the Central Queensland Hospital Foundation with the first opportunity for Board renewal since its establishment. Each member appointed brings with them a diversity of experience and a commitment to supporting and improving health across the region. The members of the Central Queensland Hospital Foundation Board are recommended by the Minister for Health, Mental Health and Ambulance Services and

Minister for Women and appointed by the Governor in Council (GiC) under the provisions of the *Hospital Foundations Act 2018*.

Board membership

Central Queensland Hospital Foundation Board					
Act or instrument	<i>Hospital Foundations Act 2018</i>				
Functions	Governance and Strategy				
Achievements	Refer to Performance section of Annual Report				
Financial reporting	Refer to Appendix A of Annual Report				
Remuneration: The Board serves voluntarily, and no remuneration is paid					
Position	Name	Meetings/sessions attendance	Approved annual, sessional or daily fee	Approved sub-committee fees if applicable	Actual fees received
Chair	Dan Smith	6	Nil	Nil	Nil
Deputy Chair ⁽¹⁾	Kalair McArthur	4	Nil	Nil	Nil
Member	Peter Hawkins	3	Nil	Nil	Nil
Member	Venkat Peteti	3	Nil	Nil	Nil
Member	Dr Tina Janamian	2	Nil	Nil	Nil
Member	Leanne Patrick	1	Nil	Nil	Nil
Member	Graham White	3	Nil	Nil	Nil
Member	James Kelaher	4	Nil	Nil	Nil
Member	Narelle Pearse	4	Nil	Nil	Nil
Member	Fleur Anderson	1	Nil	Nil	Nil
Member	Chrissy Arthur	0	Nil	Nil	Nil
Member	Stacey Giles	0	Nil	Nil	Nil
HHB Ex-Officio Member ⁽¹⁾	Dr Lisa Caffery	3	Nil	Nil	Nil
	Foundation membership includes Chair of the associated HHB or the Chair's nominee from the HHB (s30(1)(b)). Not a GiC appointment.				
No. scheduled meetings/sessions	6				
Total out of pocket expenses	Nil				

(1) Deputy Chair: Lisa Caffery appointed 02 October 2022, resigned 23 June 2023. Kalair McArthur appointed 23 June 2023

2022-2023 scheduled Board meeting dates:

- 28 July 2022 (quorum not met)
- 25 August 2022
- 14 September 2022 (quorum not met)
- 27 October 2022
- 15 December 2022
- 23 February 2023
- 27 April 2023
- 23 June 2023

Member Profiles

Chair and Member –Dan Smith (Rockhampton)

Current term: 02 October 2020 – 30 September 2024

Mr Smith has been, and continues to be, actively involved in the governance of many community-based or profit-for-purpose boards in our community. He is a Graduate of the Australian Institute of Company Directors and holds business and financial services qualifications. Mr Smith is currently employed as Project Manager – Capricorn Communities for Children initiative with The Smith Family. Through employment and board service, Mr Smith’s experience adds value to the Foundation regarding corporate governance, stakeholder engagement and having a social conscience in the decision-making process. Mr Smith is passionate about serving the community where he and his wife chose to put down roots, get involved and raise their three sons.

HHB ex-officio member – Dr Lisa Caffery (Emerald)

Current term: 10 June 2021 – 31 March 2024

(Appointed Deputy Chair 02 October 2022, resigned Deputy Chair 23 June 2023)

Dr Caffery is an experienced strategic professional in the specialist fields of social impact, community engagement and research. Dr Caffery is a self-employed consultant with leadership and governance experience across the private and public sectors. She also serves as Deputy Chair for the Central Queensland Hospital and Health Board and for the Central Highlands Science Centre Inc and is the Board Chair of Sunwater Ltd. Dr Caffery has held numerous advisory and strategy development roles in mining, local government, not-for-profit and regional development sectors. Dr Caffery has completed a Doctor of Philosophy (PhD) at Central Queensland University (CQU) with a research focus in health, rural and remote communities and social impact. She holds undergraduate and postgraduate qualifications in communications from the University of Queensland and the University of Southern Queensland and is a Graduate of the Australian Institute of Company Directors. Dr Caffery resides in the rural town of Emerald in the Central Highlands and is committed to improving health services and outcomes for people living in regional areas.

Deputy Chair and member – Kalair McArthur (Rockhampton)

Current term: 08 December 2022 – 30 September 2025

(Appointed Deputy Chair 23 June 2023)

Professionally, Ms McArthur specialises in economic development in rural and remote areas, and understands the vital work undertaken often with limited funding and resources. Kalair has extensive experience working with and for not-for-profits and intimately understands their legal, governance and reporting requirements. Currently Ms McArthur sits as the Chair of the Qantas Founders Museum. Her personal interest in the CQHF stems from extensive experience with the hospitals of the region having been a severe epileptic for the past 28 years.

Member – Peter Hawkins (Gladstone)

Current term: 02/10/2020 – 30/09/2024

Mr Hawkins is the Director of Light Group, a hospitality and events group headquartered in Central Queensland. In 2014, Mr Hawkins opened Lightbox Espresso and Wine Bar in Gladstone, later opening Headricks Lane in Rockhampton. In 2018, as part of the Rockhampton Regional Council's Riverbank Revitalisation project, Mr Hawkins opened Boathouse, a restaurant overlooking the Fitzroy River in Rockhampton and partnering with Gladstone Ports Corporation to deliver Auckland House in 2020, Gladstone's first microbrewery situated on the Gladstone harbour. He is a young, innovative, self-starter who is passionate about Central Queensland and especially his hometown of Gladstone.

Member – Venkata Peteti (Biloela)

Current term: 08/12/2022 – 30/09/2025

Mr Peteti lives in Biloela, Central Queensland and has extensive experience working for three levels of government in executive and board roles. He has excellent skills in strategy, public policy, governance, financial management, risk management, Information Communications Technology (ICT) strategy and infrastructure asset management. Mr Peteti has recent experience serving as Board Member and Member of Audit and Risk and Finance Committees of Castlemaine Health in Victoria.

Member – Dr Tina Janamian (Brisbane)

Current term: 08/12/2022 – 30/09/2025

Dr Janamian is the Group Chief Executive at the AGPAL Group of companies and an Adjunct Associate Professor at the University of Queensland. Dr Janamian has over 15 years' senior leadership experience and a diverse background across academia, health care transformation, workforce development and health services research. Dr Janamian is a passionate leader driven to support Australia's primary health care reform. She is committed to improving integrated health care service delivery through patient and care provider feedback, continuous quality improvement, systems redesign and innovative models of person-centred care to achieve the Quadruple Aim. Dr Janamian is a member on the ISQua Accreditation Council, the ISQua's Academy of Quality and Safety in Health Care, and several International Editorial Boards; a Director on not-for-profit Boards; and a reviewer for numerous reputable medical journals. Dr Janamian holds a Doctor of Philosophy (Public Health), Master of Business Administration (MBA), Graduate Diploma in Executive

Leadership (GCELead), Master of Medical Science (MMedSc, Research Masters), Bachelor of Science, and is a graduate of the Australian Institute of Company Directors (GAICD).

Her daughter is a student in the first cohort in the CQU/UQ Regional Medical Pathway program, and strengthening Tina's interest and connection with Central Queensland.

Member – Graham White (Brisbane)

Current term: 08/12/2022 – 30/09/2026

Graham holds over 15 years' experience as a senior executive within Queensland Government and the Not-for-Profit Sector. As an Aboriginal employee working in a system which has significant impact on Aboriginal and Torres Strait Islander people, he advocates, recognises and articulates the interests of Aboriginal and Torres Strait Islander people regularly. He is passionate about the health and wellbeing of families and communities in the State of Queensland, in particular his home communities of Central Queensland.

Member – Leanne Patrick (Gladstone)

Current term: 08/12/2022 – 30/09/2026

Within the Gladstone and Central QLD region Ms Patrick is a well-known and respected businesswoman, dedicated community volunteer, mentor and role model. Leanne has current active experience as Board member for Here for Gladstone Community Fund established by Rio Tinto. Ms Patrick currently serves as a committee member and Deputy Chair of the Central Queensland Hospital and Health Service (CQHHS) Consumer and Community Advisory Committee.

Member – Narelle Pearce (Rockhampton)

Inaugural term: 02/10/2020 – 30/09/2022

Reappointed term: 08/12/2022 – 30/09/2026

Ms Pearce is currently the Chief Operating Officer with Central Queensland University, responsible for all Corporate Services within the University. Ms Pearce is a Fellow of the Institute of Chartered Accountants with over 30 years of experience in the private sector within both public and corporate accounting. Ms Pearce was also a director on the inaugural Board of the Mackay Hospital Foundation and previously held the position of Chief Executive Officer (CEO) of Mackay-Isaac-Whitsunday Regional Economic Development Corporation (REDC). Ms Pearce has extensive business connections throughout our region and across Australia, especially in the education and training and economic development sectors.

Member – James Kelaher (Melbourne)

Inaugural term: 02/10/2020 – 30/09/2022

Reappointed term: 08/12/2022 – 30/09/2026

Mr Kelaher is a company director and financial advisor. He is currently the Executive Financial Advisor for the King Faisal Group of Specialist Hospitals and Research Centres and has previously held chief financial officer roles at CQHHS and also Metro North Hospital and Health Service. He is

a Fellow of the Australian Society of Certified Practising Accountants, a member of the British Computing Society, and the Risk Management Institute of Australia. He is also an active member of the St Vincent de Paul Society.

Member – Fleur Anderson (Theodore)

Term: 02/10/2020 – 25/04/2023 (resigned)

Ms Anderson led the Statewide team as Director in the Office for Rural and Regional Queensland in the Department of the Premier and Cabinet, residing on a cotton and irrigation farm in Theodore with her husband and two children. Ms Anderson is the founder of the Rural Business Collective (social enterprise), and Cahoots Radio. She is a graduate of the Australian Rural Leaders Program, a member of the Cotton Australia Board and the Board of the Red Earth Community Foundation as well as the former Queensland Manager of Philanthropy Australia. Ms Anderson is a highly respected entrepreneur within rural and regional Australia and brings expert knowledge of social enterprise, philanthropy and rural engagement.

Member –Chrissy Arthur (Rockhampton)

Term: 02/10/2020 – 20/09/2022 (resigned at conclusion of term)

Mrs Arthur was the Deputy Regional Editor, Queensland for the ABC. She has almost 30 years' experience with the ABC, working most recently as the Chief of Staff for ABC Capricornia. She's also worked as an ABC station manager, news reporter and rural reporter in various regions of NSW and Queensland. Chrissy has tertiary qualifications in law and communications and is a Graduate of the Australian Institute of Company Directors. She lives in Rockhampton with her husband and five children.

Member –Stacey Giles (Rockhampton)

Term: 02/10/2020 – 24/07/2022 (resigned)

Ms Giles is a proud Gamilaraay woman who grew up in St George, Queensland. Ms Giles has over a decade of leadership and executive experience in community-controlled, state and federal government organisations. Ms Giles is a child protection specialist with broader Aboriginal health and human service experience across youth justice, drug and alcohol and primary health sectors. She is an experienced Director, a Graduate of the Australian Institute of Company Directors course, a Fellow of the Australian Rural Leadership Foundation and holds a Graduate Diploma in Public Administration (Policy).

Organisational structure and workforce profile

The Foundation's organisational structure as at 30 June 2023 is reflected in the below chart:



The purpose of the Foundation Board is to exercise control of the Foundation through good corporate governance practices and in accordance with:

- *Hospital Foundations Act 2018*
- *Public Service Act 2008*
(now the *Public Sector Act 2022* which commenced on 1 March 2023)
- *Public Sector Act 2022*
- *Financial Accountability Act 2009*
- *Financial and Performance Management Standard 2019*
- *Statutory Bodies Financial Arrangements Act 1982*
- *Australian Charities and Not-for-profits Commission Act 2012 (Commonwealth)*
- *Income Tax Assessment Act 1997*
- *Public Sector Ethics Act 1994.*

The Audit, Risk and Finance Committee is responsible for matters including financial oversight, financial reporting, risk management framework, internal control framework, external audit, health and safety, corporate governance, and other matters as determined by the Committee and by the Board.

Collectively, this Committee shall seek to possess high-level understanding of finance and accounting, best practice internal control, risk management and corporate governance. The Committee met regularly throughout 2022-2023 and met all responsibilities as outlined in the Terms of Reference.

The Committee shall seek to possess a high-level understanding of finance and accounting, best practice internal control, risk management and corporate governance. The membership for the Audit, Risk and Finance Committee is as follows:

- Mr James Kelaher (Chair)

- Ms Narelle Pearse
- Mr Dan Smith
- Dr Lisa Caffery.

Executive management

The Foundation acknowledges its obligations under section 18(1)(a) of the *Hospital Foundations Act 2018* to appoint a managing executive officer. During the reporting period, our financial position did not provide practical capacity to employ anyone in our own right.

Subsequently, no executive appointment was made during 2022-2023.

Through a collaborative alliance with The Hospital Research Foundation Group (THRFG) an Executive Manager, Ms Hannah Gardner, was engaged. This Executive Manager was employed by THRFG and seconded for duties to the Central Queensland Hospital Foundation. It is fitting to publicly acknowledge the efforts of Hannah Gardner during our formative stages as an entity. The buzz resonating in community about CQShines Foundation is a testament to what was accomplished during her tenure in the role.

Mr Glenn Burton was welcomed to the role of General Manager CQShines in April 2023, in a continued secondment from THRFG. We welcome Mr Burton who has embraced the opportunity that this role offers to make a meaningful difference facilitating better health and brighter futures for Central Queenslanders.

Strategic workforce planning and performance

The sustainable appointment of an Executive Officer by the Central Queensland Hospital Foundation is a high priority, as it will be integral to strategic workforce and performance planning.

During the reporting period, there were no persons directly employed by the Foundation.

Queensland Public Service Ethics and Values

The Central Queensland Hospital Foundation is committed to developing and implementing a code of conduct which aligns with the Code of Conduct for the Queensland Public Service, reflective of the principles outlined in the *Public Sector Ethics Act 1994*.

The CQHF is committed to embedding and aligning with the five Queensland Public Service values:

- Customers first:
 - Know your customers;
 - Deliver what matters;
 - Make decisions with empathy
- Ideas into action:
 - Challenge the norm and suggest solutions;

- Encourage and embrace new ideas;
- Work across boundaries
- Unleash potential:
 - Expect greatness;
 - Lead and set clear expectations;
 - Seek, provide and act on feedback
- Be courageous:
 - Own your actions, successes and mistakes;
 - Take calculated risks;
 - Act with transparency
- Empower people:
 - Lead, empower and trust;
 - Play to everyone's strengths;
 - Develop yourself and those around you.

Human rights

During the 2022-2023 period, there were no complaints received, actions taken, or reviews of policies, programs, procedures, practices or services undertaken to further the objects of the *Human Rights Act 2019*.

Risk management

The risk management function is undertaken through the Audit, Risk and Finance Sub-Committee (as outlined above) through which the Board is able to monitor and address risk relating to the CQHF.

The CQHF continues to identify and develop key policies and procedures to ensure processes are applied in accordance with the vision published and promoted in the CQHF strategic plan.

Information Systems and recordkeeping

The CQHF complies with the provisions of the *Public Records Act 2002* and acknowledges its obligation to make and keep public records. The Foundation is committed to implementing a Recordkeeping Policy in the 2022-2023 Financial Year to apply to digital and paper records to ensure the Foundation's compliance with the *Public Records Act 2002* including record retention in accordance with general and core retention and disposal schedules.

External scrutiny

An independent audit on the financial reports has been conducted by the Queensland Audit Office (QAO). A copy of this audit report is attached at Appendix A of this annual report.

Performance

Achievements

English playwright, John Heywood's saying that "Rome wasn't built in a day, but they were laying bricks every hour", is a reminder of the fact that it requires time and patience to create something big and great. To begin with, Rome was just a conglomeration of few hamlets, then it became a city state (a sovereign state that consists of a city and its dependent territories), and eventually a vast empire. The grandeur that Rome achieved was a result of centuries of tireless effort and ceaseless energy devoted by her people. In picturing the empire that they eventually wanted, Romans did not forget that they will have to tirelessly lay each brick continuously over decades together.

It is human desire to start big from the word go. In the rush for instant gratification, we lose sight of the avenues we are investing in and the need for a gestation period for the investment to yield some returns. Operationalising our strategic plan is akin to laying bricks slowly but continuously with an aim to build an empire of "Better Health and Brighter Futures for Central Queenslanders". This may take time and test all our patience. At times, it might seem cumbersome, but the ensuing outcome is likely to be grand.

Through this 2022-2023 Annual Report, we are proud to shine a light on a few of the year's milestones and achievements:

- An absolute blast was had at the Rocky River Run on a Sunday morning in May 2023, with over 2000 runners in Central Queensland's biggest charity fun run. Over \$4000 was raised for CQShines Foundation's patient accommodation project. A huge thank you to Rockhampton Regional Council for choosing CQShines Foundation as their charity of choice for the 2023 Rocky River Run.
- The Rocky Amateurs - Home of The Archer event was a smashing success of May 2023, raising almost \$19,000 for the CQShines Foundation. Who could forget the amazing Gai Waterhouse, who auctioned off her hat for a whopping \$7,500!
- Thanks to the generosity of the Central Queensland community, we are pleased to share that the 2023 Woolworths and Children's Hospital Foundation Easter Appeal was a HUGE success. An incredible \$29,271 was raised for Central Queenslanders. Every cent raised in our region, will be donated to the CQShines Foundation to help children who are sick, disadvantaged, or have special needs in Central Queensland. An undertaking has been made by CQShines to allocate the grant monies from the Easter Appeal for the provision of co-sleeping cots for maternity wards across Central Queensland hospitals and multi-purpose health services.
- In 2022, Kestrel Coal launched 'The Kestrel COAR Awards' to recognise employees who go above and beyond in upholding Kestrel's values. We were excited to learn employees nominated CQShines Foundation as their charity of choice to support, and thanks to their efforts, the Kestrel team raised \$420 in March 2023.
- CQShines Foundation was excited to join Mr Mojo's Ice Cream, Party Faces Face Painting by Gail Morgan, The Honey Bee Collective, and Dutch Pancakes Oma's Way to dish out

FREE ice cream, pancakes, face painting, and coffee in the name of raising awareness for childhood cancer. Seeing so many people come out and enjoy a beautiful Emu Park Sunday morning in February while supporting a great cause, was fantastic. Childhood cancer is a devastating disease affecting many families, and events like this help raise awareness and funds for research and treatment. CQShines Foundation is proud to be a part of a community that truly cares!

- In February 2023, we were excited to share that Central Highlands Barrel Horse Association was making a difference by fundraising for CQShines Foundation at their events in 2022-2023.
- In December 2022, CQShines Foundation attended the CQ Health Rocky Road to Research Celebration. This event provided an opportunity for junior doctors to present their research projects. An announcement was made about the Foundations intent to offer \$50,000 of medical research grants to junior doctors in the region to help improve health outcomes and patient care in our communities. Congratulations to Dr Norden Flaaten, Dr Shaheel Nassar, and Dr Khac Linh Tran Ngoc who won awards for their outstanding work. It was inspiring to see their passion for positive change and improved healthcare right here in Central Queensland.
- CQShines Foundation were pleased to join industry and government through sponsoring the Arts and Culture Trails Taragoola Trees interactive installation in the Calliope area, displayed Sunday 11 December 2022 to 11 February 2023. This was an initiative to support the region with recovery from the challenges of the COVID-19 pandemic.
Art + Country Air + Exercise = Arts for Health.
- CQShines Foundation teamed up with Glencore and the Gemfields Community Support Association to support Gemfields locals with 1,100 food hampers! Just in time for Christmas 2022.
- 08 December 2022, Her Excellency the Governor, acting by and with the advice of the Executive Council and under the provisions of the Hospital Foundations Act 2018, approved appointments to expiring and vacant positions across 13 Hospital Foundation Boards including the Central Queensland Hospital Foundation. Our new and returning Board Members were officially welcomed.
- Thank you to our Shining Stars, Shanissa, Erin & Tahnee, who volunteered their time in September 2022 and raised a huge \$2608 at the Capricorn Food and Wine Festival Upper WINK Ladies of the vine fundraiser.
- Dr. Shashank Desai, Consultant Oncoplastic Breast & General Surgeon for CQ Health, completed the 2002 Bridge2Bridge marathon and in doing so, raised \$500 for CQShines Foundation. What an extraordinary demonstration of commitment to his field and better health for Central Queenslanders.
- Heads of Agreement between THRF and CQShines was established in July 2022. This document provided basic terms of agreement between the parties aimed at enhancing the capabilities of CQShines to facilitate better health and brighter futures for Central Queenslanders.
- CQShines was fortunate to attend the inaugural Australian Hospital Research Foundation conference in Adelaide (July 2022), forming connections with CEOs from Hospital

Foundations across Australia. Thanks to the generosity of The Hospital Research Foundation and CEO Paul Flynn for facilitating the opportunity to collaborate and share a united vision of better health outcomes for all Australians.

It can be easy to forget that no matter how big the goal, small steps taken over periods of time can cumulatively help in achieving that goal. This holds as true today as it was back in the Roman times.

Financial summary

Most funders in Australia do not provide funds for not-for-profit indirect costs, leading to lower capability and effectiveness across the sector.

The Paying What It Takes report by Social Ventures Australia and the Centre for Social Impact has shown that not-for-profits are underinvesting in critical capabilities, due to a pervasive belief that funders are reluctant to provide the full financial support needed to create impact.

Our own efforts in operationalising the foundation during 2022-2023 were enhanced by the services received at No Charge or Below Fair Value:

- Secretarial Support to the Foundation Chair and Board Members
- Bookkeeping and Accounting Services
- Administrative and Financial Support
- Office Premises

The \$161,212 of No Charge or Below Fair Value services attributable in the 2022-2023 audited financial statements is an investment in our future by those partners and supporters. Without that investment, our system capacity to call for grants and donations supporting better health brighter futures initiatives would be vastly less than what it is as we close out 2023.

The table below summarises the financial performance of the Foundation during the reporting period, as extracted from the audited financial statements.

01 July 2022 to 30 June 2023	
Income	\$ 218,011
Expenses	\$ 203,022
Operating Result	\$ 14,989
Net Assets	\$ 49,051

The Foundation's annual financial statements for the 2022-2023 financial year are included in Appendix A of this Annual Report.

During 2023-2024, the Foundation will be working on strengthening its financial position so that it can continue the process of fulfilling its mission.

Glossary

Shortened form	Full term
ABC	Australian Broadcasting Commission
ACNC	Australian Charities and Not-for-profits Commission
CAHRI	Certified Professional of the Australian HR Institute
CEO	Chief Executive Officer
CQ	Central Queensland
CQHF	Central Queensland Hospital Foundation
CQHHS	Central Queensland Hospital and Health Service
FTE	Full time equivalent
GPC	Gladstone Ports Corporation
HHS	Hospital and Health Service
HPC	Health Promotion Charity
HSCE	Health Service Chief Executive
KMP	Key Management Personnel
PhD	Doctor of Philosophy
QAO	Queensland Audit Office
THRF	The Hospital Research Foundation

Compliance Checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7	Page 5
Accessibility	Table of contents	ARRs – section 9.1	Page 3
	Glossary		Page 22
	Public availability	ARRs – section 9.2	Page 2
	Interpreter service statement	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	Page 2
	Copyright notice	<i>Copyright Act 1968</i> ARRs – section 9.4	Page 2
	Information Licensing	<i>QGEA – Information Licensing</i> ARRs – section 9.5	Page 2
General information	Introductory Information	ARRs – section 10	Page 8
Non-financial performance	Government’s objectives for the community and whole-of-government plans/specific initiatives	ARRs – section 11.1	Page 10
	Agency objectives and performance indicators	ARRs – section 11.2	Not applicable
	Agency service areas and service standards	ARRs – section 11.3	Not applicable
Financial performance	Summary of financial performance	ARRs – section 12.1	Page 21
Governance – management and structure	Organisational structure	ARRs – section 13.1	Page 16
	Executive management	ARRs – section 13.2	Page 17
	Government bodies (statutory bodies and other entities)	ARRs – section 13.3	Page 11
	Public Sector Ethics	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	Page 17
	Human Rights	<i>Human Rights Act 2019</i> ARRs – section 13.5	Page 18
	Queensland public service values	ARRs – section 13.6	Page 17
Governance – risk management and accountability	Risk management	ARRs – section 14.1	Page 18
	Audit committee	ARRs – section 14.2	Page 16
	Internal audit	ARRs – section 14.3	Not applicable
	External scrutiny	ARRs – section 14.4	Page 18
	Information systems and recordkeeping	ARRs – section 14.5	Page 18
	Information Security attestation	ARRs – section 14.6	Not applicable

Summary of requirement		Basis for requirement	Annual report reference
Governance – human resources	Strategic workforce planning and performance	ARRs – section 15.1	Page 17
	Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	Not applicable
Open Data	Statement advising publication of information	ARRs – section 16	Page 2
	Consultancies	ARRs – section 31.1	https://data.qld.gov.au
	Overseas travel	ARRs – section 31.2	https://data.qld.gov.au
	Queensland Language Services Policy	ARRs – section 31.3	https://data.qld.gov.au
Financial statements	Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	Appendix 1 Page 16
	Independent Auditor's Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	Appendix 1 Page 17

FAA

Financial Accountability Act 2009

FPMS

Financial and Performance Management Standard 2019

ARRs

Annual report requirements for Queensland Government agencies

Appendix A: Financial Statements for the period ended 30 June 2023

**CENTRAL QUEENSLAND HOSPITAL FOUNDATION
TRADING AS
CQSHINES FOUNDATION**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2023

Contents

	Page No.
Statement of Comprehensive Income	2
Balance Sheet	3
Statement of Changes in Equity	4
Statement of Cash Flows	5
Notes To and Forming Part of the Financial Statements	6
Management Certificate	16

General Information

These financial statements cover the Central Queensland Hospital Foundation (“the Foundation”), which is an individual, not-for-profit entity, registered and domiciled in Australia. The Foundation operates under the trading name CQShines Foundation.

The principal place of business of the Foundation for the year ended 30 June 2023 is Room 131 of E Block, CQ University 114-190 Canning Street, Rockhampton, Queensland 4700.

The principal activities of the Foundation, which was established on 2 October 2020, are to:

- support, improve and promote the services provided by the Central Queensland Hospital and Health Service;
- give financial support for the education, training and development of employees and volunteers of the Central Queensland Hospital and Health Service;
- give financial support for persons studying or teaching medical or health science, allied health or health administration;
- give financial support for persons in medical or health science or to promote the results of that research; and
- do anything else that is likely to support, improve or promote public health.

CENTRAL QUEENSLAND HOSPITAL FOUNDATION

FINANCIAL STATEMENTS

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 30 JUNE 2023

	Notes	2023	2022
		\$	\$
INCOME			
Donations	2	44,633	7,464
Donation of Services Below Fair Value	6	161,212	68,751
Grants	2	12,103	51,000
Interest Received	2	63	6
Total income from continuing operations		218,011	127,221
EXPENSES			
Grants and Subsidies	5	12,163	2,685
Supplies and Services	4	29,647	35,634
Services Received Below Fair Value	6	161,212	68,751
Total Expenses		203,022	107,070
Operating Result for the Year		14,989	20,151
Total Comprehensive Income		14,989	20,151

The accompanying notes form part of these financial statements.

CENTRAL QUEENSLAND HOSPITAL FOUNDATION

FINANCIAL STATEMENTS

BALANCE SHEET

AS AT 30 JUNE 2023

	Notes	2023	2022
		\$	\$
CURRENT ASSETS			
Cash and Cash Equivalents	7	94,043	83,996
Receivables	9	31,133	3,626
Other Current Assets	10	4,106	4,180
Total Current Assets		129,282	91,802
NON CURRENT ASSETS			
Other Financial Assets	8	10	10
Total Non Current Assets		10	10
TOTAL ASSETS		129,292	91,812
CURRENT LIABILITIES			
Payables	11	9,073	3,750
Unearned Revenue		71,168	54,000
Total Current Liabilities		80,241	57,750
TOTAL LIABILITIES		80,241	57,750
NET ASSETS		49,051	34,062
EQUITY			
Accumulated Surplus		49,051	34,062
TOTAL EQUITY		49,051	34,062

The accompanying notes form part of these financial statements.

CENTRAL QUEENSLAND HOSPITAL FOUNDATION

FINANCIAL STATEMENTS

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2023

	Accumulated Surplus	Total
	\$	\$
Balance as at 1 July 2021	13,911	13,911
Operating Result for the Year	20,151	20,151
Total Comprehensive Income	20,151	20,151
Balance as at 30 June 2022	34,062	34,062
Balance as at 1 July 2022	34,062	34,062
Operating Result for the Year	14,989	14,989
Total Comprehensive Income	14,989	14,989
Balance as at 30 June 2023	49,051	49,051

The accompanying notes form part of these financial statements.

CENTRAL QUEENSLAND HOSPITAL FOUNDATION

FINANCIAL STATEMENTS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2023

	Notes	2023	2022
		\$	\$
Cash flows from operating activities			
<i>Inflows:</i>			
Receipts from donations, bequests and other fundraising		44,686	7,464
Receipts from grants		-	105,000
Interest received		63	6
GST collected from customers		5,791	-
<i>Outflows:</i>			
Grants and subsidies		(12,701)	(2,685)
Supplies and services		(26,831)	(40,535)
GST paid to suppliers		(961)	(255)
Net cash provided by/(used in) operating activities		10,047	68,995
Net increase/(decrease) in cash and cash equivalents		10,047	68,995
Cash and cash equivalents at beginning of financial year		83,996	15,001
Cash and cash equivalents at end of financial year		94,043	83,996

The accompanying notes form part of these financial statements.

CENTRAL QUEENSLAND HOSPITAL FOUNDATION
FINANCIAL STATEMENTS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

- Note 1: Basis of Financial Statement Preparation
- Note 2: Revenue
- Note 3: Employee Expenses
- Note 4: Supplies and Services
- Note 5: Grants and Subsidies
- Note 6: Services Received at No Charge or Below Fair Value
- Note 7: Cash and Cash Equivalents
- Note 8: Other Financial Assets
- Note 9: Receivables
- Note 10: Other Current Assets
- Note 11: Payables
- Note 12: Financial Instruments
- Note 13: Key Management Personnel (KMP) Disclosures
- Note 14: Related Party Transactions
- Note 15: Future Commitments for Expenditure
- Note 16: Events Occurring after Balance Date

CENTRAL QUEENSLAND HOSPITAL FOUNDATION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

Note 1: Basis of Financial Statement Preparation

(a) The Reporting Entity

Central Queensland Hospital Foundation ('the Foundation') was established on 2 October 2020 as a statutory body established under the *Hospital Foundations Act 2018*. The Foundation does not control other entities. These financial statements include the value of all income, expenses, assets, liabilities and equity for the Foundation as an individual entity. The Foundation operates under the trading name CQShines Foundation.

The objective of the Foundation is to support, improve and promote the services provided by the Central Queensland Hospital and Health Service. The head office and principal place of business of the foundation is Room 131 of E Block, CQ University 114-190 Canning Street, Rockhampton, Queensland 4700.

(b) Authorisation of financial statements for issue

These financial statements are authorised for issue by the Chairman of the Foundation and the Chair of the Foundation's Audit, Risk and Finance Committee at the date of signing the Management Certificate.

(c) Compliance with Prescribed Requirements

The financial statements have been prepared in compliance with the *Financial Accountability Act 2009* and the *Financial and Performance Management Standard 2019*. The Foundation is a not-for-profit entity and these general purpose financial statements have been prepared on an accrual basis (with the exception of the Statement of Cash Flows which is prepared on a cash basis) in accordance with Australian Accounting Standards – Simplified Disclosures and Interpretations applicable to not-for-profit entities.

(d) Underlying Measurement Basis

The historical cost convention is used as the measurement basis unless otherwise stated.

(e) Presentation Matters

Currency and Rounding

Amounts included in the financial statements are in Australian dollars and have been rounded to the nearest \$1 unless disclosure of the full amount is specifically required.

Comparatives

Comparative information reflects the audited 2021-22 financial statements.

Current / Non-Current Classification

Assets and liabilities are classified as either 'current' or 'non-current' in the Balance Sheet and associated notes. Assets are classified as 'current' where their carrying amount is expected to be realised within 12 months after the reporting date. Liabilities are classified as 'current' when they are due to be settled within 12 months after the reporting date, or the Foundation does not have an unconditional right to defer settlement to beyond 12 months after the reporting date. All other assets and liabilities are classified as non-current.

(f) Taxation

The Foundation is a charity registered by the Australian Charities and Not-for-Profits Commission that is exempt from income tax under the *Income Tax Assessment Act 1936*. The Foundation is also exempted from Fringe Benefits Tax under section 123D of the Fringe Benefits Tax Assessment Act 1986.

CENTRAL QUEENSLAND HOSPITAL FOUNDATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of asset acquisition or as part of an item of expense. Receivables and payables in the Balance Sheet are shown inclusive of GST. The Foundation was registered for GST on 1 April 2022.

(h) Property, Plant and Equipment

Items of property, plant and equipment with a cost or other value equal to or in excess of the following thresholds are recognised for financial reporting purposes in the year of acquisition:

Land	\$1
Buildings	\$10,000
Plant and Equipment	\$5,000

Items with a lesser value are expensed in the year of acquisition. Expenditure is only capitalised if it increases the service potential or useful life of the existing asset. Maintenance expenditure that merely restores original service potential (arising from ordinary wear and tear etc.) is expensed.

Assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset.

(i) Accounting Estimates and Judgements

The preparation of financial statements necessarily requires the determination and use of certain critical accounting estimates, assumptions, and management judgements that have the potential to cause a material adjustment to the carrying amounts of assets and liabilities within the next financial year. Such estimates, judgements and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in future periods as relevant.

(j) New and Revised Accounting Standards

First time mandatory application of Australian Accounting Standards and Interpretations

No new accounting pronouncements applicable for the first time in 2022-23 financial year had a material impact on the Foundation.

Early adoption of Australian Accounting Standards and Interpretations

No accounting pronouncements were early adopted in the 2022-23 financial year.

Voluntary changes in accounting policy

No voluntary changes in accounting policies occurred during the 2022-23 financial year.

Note 2: Revenue

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office.

Accounting Policy

Grants, contributions, donations and gifts arise from transactions that are non-reciprocal in nature (i.e. do not require any goods or services to be provided in return).

CENTRAL QUEENSLAND HOSPITAL FOUNDATION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

Where a grant agreement is enforceable and contains sufficiently specific performance obligations for the Foundation to transfer goods or services to a third-party on the grantor's behalf, the grant is accounted for under AASB 15 *Revenue from Contracts with Customers*. In this case, revenue is initially deferred as unearned revenue (contract liability) and recognised as or when the performance obligations are satisfied.

Otherwise, the grant or donation is accounted for under AASB 1058 *Income for Not-for-Profit Entities* whereby revenue is recognised upon receipt of the grant funding.

Donations, Gifts and Fundraising from Functions and Special Events

Donations, gifts and fundraising collected, including cash, goods for resale and donated services, arise from transactions that are non-reciprocal in nature (i.e. do not require any goods or services to be provided in return). As these transactions do not contain sufficiently specific performance obligations they are recognised as revenue when the Foundation gains control of the underlying asset.

Interest Income

Interest income is recognised as it accrues, using the effective interest method.

	2023	2022
	\$	\$
Donations	44,633	7,464
Grants	12,103	51,000
Interest received	63	6
Total	56,799	58,470

A grant of \$29,271 from Children's Hospital Foundation in 2022-23 has been accounted for under AASB1058, whereby revenue is recognised upon receipt of the grant funding as there is no sufficiently specific performance obligations. Central Queensland Hospital Foundation will utilise the grant monies for the provision of co-sleeping cots for maternity wards across Central Queensland hospitals and multi-purpose health services. The grant is receivable at 30 June 2023 and revenue will be recognised when the funds are received.

A grant of \$75,000 was received from The Hospital Research Foundation in 2021-22 and has been identified as a contract with a customer under AASB15. In entering into the grant agreement, and accepting the full funding in advance, Central Queensland Hospital Foundation undertook to allocate the grant monies for the following purposes:

- Contribution towards Foundation establishment - \$21,000
- Provision of post graduate study bursary support - \$25,000
- Provision of iPads for paediatric diagnostic tests - \$9,000
- Provision of mobility impaired diagnostic equipment - \$10,000
- Provision of stethoscopes for regional medical program graduates - \$10,000

Revenue is being recognised progressively as each of the activities is undertaken. At 30 June 2023 the remaining grant funds total \$41,897.

Note 3: Employee Expenses

The Foundation had no full or part-time employees during the financial period and did not incur any employee expenses or liabilities in the current period.

CENTRAL QUEENSLAND HOSPITAL FOUNDATION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

Note 4: Supplies and Services

	2023	2022
	\$	\$
Advertising and promotion	13,532	25,982
Assets purchased <\$5,000	-	7,074
Audit fees	4,000	2,000
Rent	200	-
Other expenses	11,915	578
Total	<u>29,647</u>	<u>35,634</u>

Note 5: Grants and subsidies

Grant expenditures are expensed in the period in which they are paid or invoiced.

	2023	2022
	\$	\$
Donated plant and equipment	2,639	2,685
Community wellbeing and support	2,744	-
Medical research	6,780	-
Total	<u>12,163</u>	<u>2,685</u>

Note 6: Services Received at No Charge or Below Fair Value

Central Queensland Hospital Foundation receives support and assistance from a number of organisations as detailed below and is recognised under AASB 1058. These services are essential to the operations of the Foundation and would have been procured if they were not received for free. An equal amount to services received below fair value revenue is recognised as expenses.

(a) Secretarial Support to the Foundation Chair and Board of Directors

Central Queensland Hospital and Health Service (CQHHS) provided administrative and project officer support services during the year ended 30 June 2023. As the fair value of these services can be measured reliably, the value attributed to these services has been disclosed as services received below fair value in the Foundation's accounts, with an equal amount disclosed as a donation of services below fair value from Central Queensland Hospital and Health Service.

(b) Bookkeeping and Accounting Services

UHY Haines Norton CQ Pty Ltd (UHYHN) provided basic accounting services to the Foundation during the year ended 30 June 2023. As the fair value of these services can be measured reliably, the value attributed to these services has been disclosed as services received below fair value in the Foundation's accounts, with an equal amount disclosed as a donation of services below fair value from UHY Haines Norton CQ Pty Ltd.

A director of UHY Haines Norton CQ Pty Ltd, Ms Tina Zawila, is a board member of the Central Queensland Hospital and Health Service.

CENTRAL QUEENSLAND HOSPITAL FOUNDATION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

(c) Administrative and Financial Support

The Hospital Research Foundation (THRF) provided administrative and financial support to the Foundation during the year ended 30 June 2023. As the fair value of these services can be measured reliably, the value attributed to these services has been disclosed as services received below fair value in the Foundation's accounts, with an equal amount disclosed as a donation of services below fair value from The Hospital Research Foundation.

(d) Office Premises

The lease of the office premises from CQUniversity (CQU) has been provided at rates below market value. As the market value of this can be reliably estimated, the value attributed to this has been disclosed as services received below fair value in the Foundation's accounts, with an equal amount disclosed as a donation of services below fair value from CQUniversity.

	2023	2022
	\$	\$
CQHHS	12,975	63,362
UHYHN	7,610	5,389
THRF	122,827	-
CQU	17,800	-
Total	<u>161,212</u>	<u>68,751</u>

Note 7: Cash and Cash Equivalents

Cash and cash equivalents include all cash and cheques received but not banked at 30 June as well as deposits at call with financial institutions.

Note 8: Other Financial Assets

	2023	2022
	\$	\$
The Capricornian Shares	10	10
Total	<u>10</u>	<u>10</u>

Note 9: Receivables

	2023	2022
	\$	\$
Grants receivable	29,271	-
GST	1,862	3,626
Total	<u>31,133</u>	<u>3,626</u>

CENTRAL QUEENSLAND HOSPITAL FOUNDATION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

Note 10: Other Current Assets

	2023	2022
	\$	\$
Prepayments - Insurances	4,106	4,180
Total	<u>4,106</u>	<u>4,180</u>

Note 11: Payables

Trade creditors are recognised upon receipt of the goods or services ordered and are measured at the agreed purchase/contract price, gross of applicable trade and other discounts. Amounts owing are unsecured and are generally settled on 30-day terms.

	2023	2022
	\$	\$
Accounts payable	4,673	1,550
Accrued expenses	4,400	2,200
Total	<u>9,073</u>	<u>3,750</u>

Note 12: Financial Instruments

Recognition, initial measurement and derecognition

Financial assets and financial liabilities are recognised when the Foundation becomes a party to the contractual provisions of the financial instrument and are measured initially at fair value adjusted by transaction costs, except for those carried at fair value through profit or loss, which are measured initially at fair value. Subsequent measurement of financial assets and financial liabilities are described below.

Financial assets are derecognised when the contractual rights to the cash flows from the financial asset expire, or when the financial asset and all substantial risks and rewards are transferred. A financial liability is derecognised when it is extinguished, discharged, cancelled or expires.

Classification and subsequent measurement of financial assets

Except for those trade receivables that do not contain a significant financing component and are measured at the transaction price in accordance with AASB 15, all financial assets are initially measured at fair value adjusted for transaction costs (where applicable).

For the purpose of subsequent measurement, financial assets other than those designated and effective as hedging instruments are classified into the following categories upon initial recognition:

- Amortised cost
- Fair value through profit or loss (FVPL)
- Equity instruments at fair value through other comprehensive income (FVOCI)

All income and expenses relating to financial assets that are recognised in profit or loss are presented within finance costs, interest, and dividend income, except for impairment of trade receivables which is presented within administration expenses.

CENTRAL QUEENSLAND HOSPITAL FOUNDATION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

Classifications are determined by both:

- The entity's business model for managing the financial asset
- The contractual cash flow characteristics of the financial assets

Subsequent measurement of financial assets

Financial assets at amortised cost

Financial assets are measured at amortised cost if the assets meet the following conditions (and are not designated as FVPL):

- They are held within a business model whose objective is to hold the financial assets and collect its contractual cash flows
- The contractual terms of the financial assets give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding

After initial recognition, these are measured at amortised cost using the effective interest method. Discounting is omitted where the effect of discounting is immaterial. The Foundation's cash and cash equivalents, trade and most other receivables fall into this category of financial instruments as well as government bonds that were previously classified as held-to-maturity under AASB 139.

Financial assets at fair value through profit or loss (FVPL)

Financial assets that are held within a different business model other than 'hold to collect' or 'hold to collect and sell' are categorised at fair value through profit and loss. Further, irrespective of business model financial assets whose contractual cash flows are not solely payments of principal and interest are accounted for at FVPL. All derivative financial instruments fall into this category, except for those designated and effective as hedging instruments, for which the hedge accounting requirements apply (see below).

Equity instruments at fair value through other comprehensive income (Equity FVOCI)

Investments in equity instruments that are not held for trading are eligible for an irrevocable election at inception to be measured at FVOCI. Under Equity FVOCI, subsequent movements in fair value are recognised in other comprehensive income and are never reclassified to profit or loss. Dividend from these investments continue to be recorded as other income within the profit or loss unless the dividend clearly represents return of capital. This category includes unlisted equity securities that were previously classified as 'available-for-sale' under AASB 139.

Impairment of financial assets

AASB 9's impairment requirements use forward-looking information to recognise expected credit losses – the 'expected credit losses (ECL) model'. Instruments within the scope of the new requirements included loans and other debt-type financial assets measured at amortised cost and FVOCI, trade receivables, contract assets recognised and measured under AASB 15 and loan commitments and some financial guarantee contracts (for the issuer) that are not measured at fair value through profit or loss.

The Foundation considers a broader range of information when assessing credit risk and measuring expected credit losses, including past events, current conditions, reasonable and supportable forecasts that affect the expected collectability of the future cash flows of the instrument.

In applying this forward-looking approach, a distinction is made between:

- Financial instruments that have not deteriorated significantly in credit quality since initial recognition or that have low credit risk ('Stage 1') and
- Financial instruments that have deteriorated significantly in credit quality since initial recognition and whose credit risk is not low ('Stage 2').

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'Stage 3' would cover financial assets that have objective evidence of impairment at the reporting date.

'12-month expected credit losses' are recognised for the first category while 'lifetime expected credit losses' are recognised for the second category. Measurement of the expected credit losses is determined by a probability-weighted estimated of credit losses over the expected life of the financial instrument.

Trade and other receivables and contract assets

The Foundation makes use of a simplified approach in accounting for trade and other receivables as well as contract assets and records the loss allowance at the amount equal to the expected lifetime credit losses. In using this practical expedient, the Foundation uses its historical experience, external indicators and forward-looking information to calculate the expected credit losses using a provision matrix.

The Foundation assess impairment of trade receivables on a collective basis as they possess credit risk characteristics based on the days past due.

Classification and measurement of financial liabilities

The Foundation's financial liabilities include trade and other payables. Accounts payable and accrued expenses represent the payables that are recognised upon receipts of the goods or services ordered and are measured at the nominal amount i.e., agreed purchase/contract price, gross of applicable trade and other discounts. Amounts owing are unsecured and are generally settled on 30 day terms.

Financial liabilities are initially measured at fair value, and, where applicable, adjusted for transaction costs unless the Foundation designated a financial liability at fair value through profit or loss.

Subsequently, financial liabilities are measured at amortised cost using the effective interest method except for derivatives and financial liabilities designated at FVPL, which are carried subsequently at fair value with gains or losses recognised in profit or loss (other than derivative financial instruments that are designated and effective as hedging instruments).

All interest-related charges and, if applicable, changes in an instrument's fair value that are reported in profit or loss are included within finance costs.

Categories of financial assets and financial liabilities

	2023	2022
	\$	\$
<i>Financial assets at amortised cost</i>		
Cash and cash equivalents	94,043	83,996
The Capricornian Shares	10	10
Total	94,053	84,006
<i>Financial liabilities at amortised cost</i>		
Payables	9,073	3,750
Total	9,073	3,750

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Note 13: Key Management Personnel (KMP) Disclosures

The following Foundation positions had authority and responsibility for planning, directing and controlling the activities of the foundation during the period.

Position	Position responsibility
Board Members	The strategic leadership, guidance and effective oversight of the management of the foundation, including its operational and financial performance.

The Board did not make any management appointments in the year ended 30 June 2023. Further information about the Board can be found in the body of the Foundation's Annual Report.

KMP Remuneration

No Board members received or were entitled to receive any fees or other benefits from the Foundation during the year.

Note 14: Related Party Transactions

The Foundation received administrative and project officer support services from a related party, Central Queensland Hospital and Health Service, during the year ended 30 June 2023. This was received free of charge as disclosed in Note 6.

The office premises of the Foundation are leased from CQUniversity under a licence to occupy arrangement. The licence to occupy is for up to 1 year, commencing on 19 April 2023 cancellable by either party with 3 months' notice. The rent payable is \$200 (GST exclusive) per annum. This licence to occupy arrangement has been provided at a reduced rate as disclosed in Note 6. The Chief Operating Officer of CQUniversity Corporate Services Division, Ms Narelle Pearse, is a board member of the Central Queensland Hospital Foundation.

For the year ended 30 June 2023 the Foundation received a total of \$265 in donations from board members.

Note 15: Future Commitments for Expenditure

In the year ended 30 June 2023 the Foundation has not entered into any future commitments for expenditure.

Note 16. Events Occurring after Balance Date

There are no matters or circumstances that have arisen since 30 June 2023 that have significantly or may significantly affect the Foundation's operations in future financial years.

CENTRAL QUEENSLAND HOSPITAL FOUNDATION

MANAGEMENT CERTIFICATE OF CENTRAL QUEENSLAND HOSPITAL FOUNDATION

These general-purpose financial statements have been prepared pursuant to s.62(1)(a) of the *Financial Accountability Act 2009* (the Act), section 39 of the *Financial and Performance Management Standard 2019* and other prescribed requirements including the *Australian Charities and Not-for-profits Commission Act 2012*. In accordance with s.62(1)(b) of the Act we clarify that in our opinion:

- a) The prescribed requirements for establishing and keeping the accounts have been complied with in all material respects; and
- b) The statements have been drawn up to present a true and fair view, in accordance with prescribed accounting standards, of the transactions of the Foundation for the financial year ended June 2023 and of the financial position of the Foundation at the end of that year; and
- c) The financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* signed in accordance with subsection 60.15 of the *Australian Charities and Not-for-profits Commission Regulations 2022*.

We acknowledge responsibility under s.7 and s.11 of the *Financial and Performance Management Standard 2019* for the establishment and maintenance, in all material respects, of an appropriate and effective system of internal controls and risk management processes with respect to financial reporting throughout the reporting period.

James Kelaher

Dan Smith

Chair of Audit, Risk and Finance Committee

Chair of the Central Queensland Hospital
Foundation Board



21 August 2023

21 August 2023

INDEPENDENT AUDITOR'S REPORT

To the Board of Central Queensland Hospital Foundation

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report of Central Queensland Hospital Foundation.

In my opinion, the financial report:

- a) gives a true and fair view of the entity's financial position as at 30 June 2023, and its financial performance and cash flows for the year then ended
- b) complies with the *Financial Accountability Act 2009*, the Financial and Performance Management Standard 2019, the *Australian Charities and Not-for-profits Commission Act 2012*, the Australian Charities and Not-for-profits Commission Regulations 2022 and Australian Accounting Standards – Simplified Disclosures.

The financial report comprises the balance sheet as at 30 June 2023, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including summaries of significant accounting policies and other explanatory information, and the management certificate.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report.

I am independent of the entity in accordance with the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and with the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the entity for the financial report

The Board is responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Financial Accountability Act 2009*, the Financial and Performance Management Standard 2019, the *Australian Charities and Not-for-profits Commission Act 2012*, the Australian Charities and Not-for-profits Commission Regulations 2022 and Australian Accounting Standards – Simplified Disclosures, and for such internal control as the Board determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The Board is also responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the entity or to otherwise cease operations.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances. This is not done for the purpose of forming an opinion on the effectiveness of the entity's internal controls, but allows me to form an opinion on compliance with prescribed requirements.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the entity.
- Conclude on the appropriateness of the entity's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

Statement

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2023:

- a) I received all the information and explanations I required.
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Financial Accountability Act 2009*, any other Act and the Financial and Performance Management Standard 2019. The applicable requirements include those for keeping financial records that correctly record and explain the entity's transactions and account balances to enable the preparation of a true and fair financial report.



D J Toma
as delegate of the Auditor-General

28 August 2023

Queensland Audit Office
Brisbane